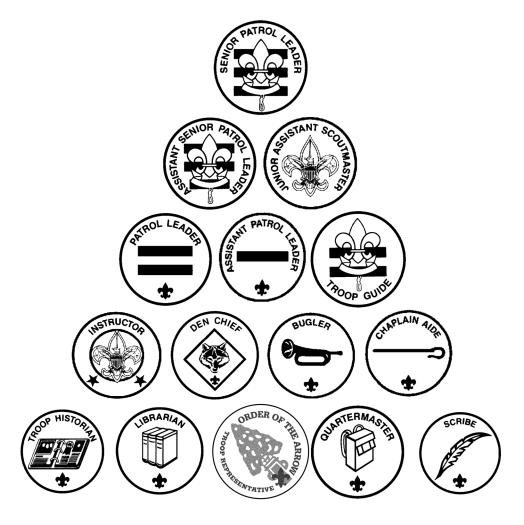


## Leading the Way



Troop 16
Scout Leadership Positions,
Duties, and Responsibilities



Leading the way...

What does that mean?

Think about being a Cub Scout. You came to den meetings and did a lot of different and fun things. But who decided what to do and who planned the activities? The Den Leaders, right?

Sports teams are a lot of fun, too. But who decides who plays what position, who's on the starting lineup and when to substitute? The coach, right?

There is one thing that makes Scouting different from all other youth groups. Do you know what it is?

Well, it is not the uniform. Every soccer, basketball, and baseball team has a uniform. It is not the fun activities. There are a lot of other things that are fun.

And it certainly isn't cleaning dirty pots and pans on a campout!!!

#### What makes Scouting special is that YOU make the decisions!

That's right! YOU run the troop. Baden-Powell made it very plain in Aids to Scoutmastership when he wrote,

"The best progress is made in those Troops where power and responsibility are really put into the hands of the Patrol Leaders."

This is real decision making power. And it's not just Patrol Leaders. All of the troop leadership positions have a hand in making the Troop run. As a troop leader you will:

Plan and run troop meetings,

Pick troop outings, where to camp, what to do,
Plan advancement opportunities for all troop members
Select High-Adventure programs
Determine troop policy
Help other Scouts along the trail to Eagle.

Sound cool? It really is! The adults are there to provide support but YOU will be making the decisions.

Performing well in your Position of Responsibility is critical to the overall success of the troop. Because being a leader is more than just sewing on a patch we have put together job descriptions for the troop leadership positions. They will give you a good idea of what each job is all about and what you will be required to do.

Here's how to be considered for a position. First read the job descriptions, qualifications, and job responsibilities. Then decide what you want to do and talk it over with your parents. You can also talk it over with other Scouts who have served in that position. Finally, get a troop job application form, fill it out, have your parent(s) read and sign it and turn it in. Once you've been assigned a Position of Responsibility, you will be contacted by your Mentor. Your mentor is an Adult that has years of experience and training within the Boy Scout program. He will make sure that you understand what is expected of you in your new position, help you set goals, and will be available for any questions that you may have. He will meet with you several times during your tenure to follow up on your achievements and see how you're doing. Don't hesitate to reach out to your mentor if you're having difficulties. In short, your mentor is going to help you be successful in your new position of responsibility!

So, are you ready to "Lead the way"? We sure hope so & "Good Luck!"

### Types of Troop Leadership

#### **Direct Contact Leadership**

In every job or organization there are those individuals who step and lead their peers directly. They go by many names: crew/team leader, foremen, shop stewards, floor managers, etc. They are the first contact leaders in the organization's chain of command. They make the everyday decisions for routine operations and help with long term planning for success. In Boy Scouts, these leaders are the Senior Patrol Leader and his assistants, the Patrol Leaders and their assistants, and the Troop Guides. Nearly all of these positions are elected by their fellow scouts. Den Chiefs fall into the direct contact leadership category, but do not have a leadership responsibility regarding fellow troop members. So, with the exception of the Den Chief, these youth leaders make up the Patrol Leaders' Council and run the troop.

#### The Patrol Leaders' Council

Boy Scouts is "Boy-Led." The Patrol Leaders' Council (PLC), not the adult leaders, is responsible for planning and conducting the troop's activities. The Scoutmaster (and assistant Scoutmasters) provide direction, coaching, and training that empowers the boy with the skills he will need to lead his troop. The Troop Committee provides resources to help the PLC.

"Some Scoutmasters have struggled with the idea of allowing boys to lead the troop. They wonder whether a boy of 12 can keep a patrol in order or if a 14-year-old senior patrol leaders can organize and manage a successful troop meeting. In the short term it might seem easier for adults to make all of the decisions and direct the action. However when you invest your energy in training boys to run the show, you will find that you can watch with great satisfaction as junior leaders thrive in fulfilling the responsibilities they have been given."

Scoutmaster Handbook, p. 12

Troop 16 does not struggle with this idea and actively encourages its youth to step up and lead. Through the Patrol Leaders' Council, patrols share the responsibility for the patrol's success. They gain confidence by serving in positions of leadership. The Patrol Leaders are elected by their patrols to representative them at the PLC meetings. Each Patrol is always represented at each monthly PLC meeting. If the Patrol Leader is not able to attend, the Assistant Patrol Leader or another Scout from the patrol will attend the PLC. The Patrol Leaders present the ideas and concerns of their patrols and in turn share the decisions of the patrol leaders' council with their patrol members.

The Patrol Leaders' Council is made up of the Senior Patrol Leader, who presides over the meetings; the Assistant Senior Patrol Leaders, all Patrol Leaders, Troop Guides, the Troop scribe for recordkeeping, and others as determined by your SPL and Scoutmaster. The Patrol Leaders' Council helps plan the yearly troop program at the annual troop program planning conference. The PLC then meets regularly to develop plans for upcoming meetings and activities. PLC meetings used to be called "Green Bar" meetings because of the green bars on some of the youth position patches.

#### **Troop Service Positions**

Again, as in every other job or organization there are many important collateral tasks that need to be accomplished. These areas are managed by the troop's service positions. You need to elect competent, responsible scouts to these jobs to keep the troop running smoothly. They are Troop Bugler, Chaplain's Aides, Historian, Librarian, Quartermasters, and Scribe. They each have a fairly specific roll to play with defined duties. While not direct contact leaders, they hold positional authority over their area of expertise and must demonstrate high standards of conduct. For example, the Quartermaster has jurisdiction over loading the trailer properly and Patrol Leaders should not interfere with his work. At the same time, the Quartermaster can't do things in an unsafe or sloppy manner or the Assistant Senior Patrol Leader may need to step in. This method reinforces both chain of command and division of labor.

#### **Scoutmaster Appointed Positions**

Some jobs require an added level of experience, commitment, and maturity. These jobs are filled by scouts appointed by the Scoutmaster. They are often appointed for up to a year. They include the Order of the Arrow Representative, Troop Guides, Instructors, Den Chiefs, and Junior Assistant Scoutmasters. They often have age restrictions, require special qualifications, or you must complete additional training. If you are interested in one of these positions, you need to arrange for a Scoutmaster Conference and discuss your motivation and qualifications.

### The Troop Election Process

Elections don't "just happen." They require more forethought and planning than you my guess. First, for the records, you must actually serve a full 4-6 months – day for day – both in your position and rank. The recordkeeping software we use has its own calendar/counter and if we try to say you're "good to go" on a leadership position you held from November 20<sup>th</sup> to May 18<sup>th</sup> it will kick it back. So, our troop election dates are actually carefully considered and scheduled on the Troop Calendar.

Next we need a list of qualified candidates. That's where you come in. You need to properly fill out a leadership application for up to three positions (even though you'll only be able to hold one). To complete the application, you'll need to see the Troop Record-keeper to note your participations percentage and you'll also need your parent's signature so they know you've agreed to a greater scouting commitment. If you are running for Senior Patrol Leader, and meet the stated requirements, you must also draft a formal letter (or email) to the Scoutmaster explaining your motivation for the position, your qualifications to hold office, and what your goals for the troop are during your tenure. As a reminder, you generally may not serve in the same office for two consecutive terms. The only exceptions being Assistant Senior Patrol Leader (for a maximum of two consecutive terms), Den Chiefs, and Scoutmaster appointees. Once the Scoutmaster has all the applications, he can draw up a slate from which you and your fellow scouts will choose your new leaders.

Only then can we hold the elections. Even that has rules – like obtaining a quorum. A quorum is the minimum number of members of an organization that must be present for a valid vote to take place. In our case, it is greater than 50%. You wouldn't want to be governed by leader who only got five votes from a meeting of 8 people in an organization that counted 100 members would you? No one would. So, as we near election night, the troop leadership continually announces the big date. As a member of the troop and good citizen, you should make every effort to be present on election night. You must be present to run and vote. You'll need to listen carefully to the candidates' speeches, make a judgment call about their experience and participation, and vote whomever you think best qualified to do the job. If you are the candidate, you need to first be present, wear your full Class A uniform, and have a brief but well thought out speech to present in front of your peers. Once the votes are tabulated for each office, the winners will be announced and congratulated.

Just as with "real" elections, there is a swearing in ceremony prior to the installation of the new officers. This is a serious occasion and typically takes place the week after the elections. You should again be in your full Class A uniform. It is at this point the new officers assume their positions of responsibility to the troop. Outgoing officers should fill out a Leadership Self Evaluation of their term of office and submit it to the Scoutmaster. This will be used in determining the effectiveness of a leader's tenure and if credit should be given for that period of service. Just holding the title isn't enough...

Finally, the new officers must attend the troop's Junior Leader Training course. This is mandatory for all new officers, suggested for scouts wanting to hold office, and a good refresher for those already familiar with BSA leadership policies. This course does last a whole day and you need to be in uniform. At this point, you'll be a trained youth leader in the troop ready to exercise your new authority in the service of your fellow scouts. Congratulations!



### **Senior Patrol Leader**

#### **GENERAL INFORMATION**

Type: One - Elected by members of the troop

Term: 6 months

Reports To: Scoutmaster

Mentor: Scoutmaster

**Description:** The Senior Patrol Leader is elected by the Scouts to represent them as the top junior leader in

the troop.

Comments: The Senior Patrol Leader is the focal point of the troop. He needs to attend, as close to

possible, all the troop functions. One of the major parts of the SPL's job is to appoint other troop leaders — especially his assistants. He must choose leaders who are capable, not just his

friends or other popular scouts.

#### **QUALIFICATIONS**

Age: None Rank: Life

**Experience:** Previous service as SPL, ASPL, PL, or APL

Attendance: Majority of meetings, outings, and service projects over the previous 6 months

#### PERFORMANCE REQUIREMENTS

**Training:** You <u>must</u> attend the troop Junior Leader Training even if you have attended in the past.

**Attendance:** You are expected to attend the majority of all troop meetings, outings, and service projects.

You are expected to schedule and lead the Patrol Leader's Council Meetings. If your attendance is low, your participation lacking, or you have three (3) unexcused absences in a

row, you may be removed from office. This latter action will not be entered into lightly and will

be based on Scoutmaster, Committee Chairman, and Committee concurrence.

Effort: You are expected to give this job your best effort, be a role model for your fellow scouts, and

represent your troop in the best light possible.

#### **GENRAL LEADERSHIP RESPONSIBILITIES**

Uniform: Set the example by wearing your uniform correctly. This means you will wear all of the parts of

the uniform, shirttail tucked in, and with all required badges in their correct locations.

Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in

everything you say and do.

Attendance: Set the example by being an active Scout. Be on time for meetings and activities. You must

contact the Scoutmaster and/or leader in charge if you are not going to be at a meeting or have to suddenly miss an outing. You also need to make sure that an Assistant Senior Patrol

Leader is ready to assume your responsibilities.

#### **SPECIFIC LEADERSHIP RESPONSIBILITIES**

Runs all troop meetings, events, activities, and the annual program planning conference.

Runs the Patrol Leader's Council meetings.

Appoints other troop junior leaders with the advice and counsel of the Scoutmaster.

Assigns duties and responsibilities to junior leaders.

Assists the Scoutmaster with Junior Leader Training.

Assists junior leaders with their leadership development.



### **Assistant Senior Patrol Leader**

#### **GENERAL INFORMATION**

**Type:** Two - Appointed by the Senior Patrol Leader

**Term:** 6 months (with no more than two consecutive terms in office)

**Reports To:** Senior Patrol Leader

**Mentor:** Scoutmaster

**Description:** The Assistant Senior Patrol Leader is the second highest ranking patrol leader in the troop. He

acts as the Senior Patrol Leader in the absence of the SPL or when called upon. He also

provides leadership to the junior leaders in the troop.

Comments: The most important part of the ASPL position is his work with the other junior leaders. The

ASPL should be familiar with the other positions and stay current with the work being done.

#### **QUALIFICATIONS**

Age: None Rank: Star

Experience: Previous service as ASPL, Troop Officer, PL, or APL

**Attendance:** Majority of meetings, outings, and a service project over the previous 6 months.

#### PERFORMANCE REQUIREMENTS

Training: You must attend the troop Junior Leader Training even if you have attended in the past.

Attendance: You are expected to attend the majority of all troop meetings and outings and a minimum of

one service project. You are expected to assist with the Patrol Leader's Council Meetings. If your attendance is low, your participation lacking, or you have three (3) unexcused absences in

a row, you may be removed from office.

Effort: You are expected to give this job your best effort, be a role model for your fellow scouts, and

represent your troop in the best light possible.

#### **GENRAL LEADERSHIP RESPONSIBILITIES**

**Uniform:** Set the example by wearing your uniform correctly. This means you will wear all of the parts of

the uniform, shirttail tucked in, and with all required badges in their correct locations.

Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in

everything you say and do.

Attendance: Set the example by being an active Scout. Be on time for meetings and activities. You should

be ready to stand in for the SPL at a moment's notice. You must contact the Senior Patrol Leader and/or Scoutmaster if you are not going to be at a meeting or have to suddenly miss an

outing. You also need to make sure that someone will assume your responsibilities.

#### **SPECIFIC LEADERSHIP RESPONSIBILITIES**

Helps the SPL run meetings, events, and activities.

Runs the troop in the absence of the Senior Patrol Leader.

Serves as a member of the Patrol Leader's Council.

Assists junior leaders with their leadership development.

Helps train and supervise the Troop Scribe, Quartermaster, Instructor, Historian, Librarian, and Chaplain's Aide.

Completes special duties as assigned.



### **Patrol Leader**

#### **GENERAL INFORMATION**

**Type:** One per patrol - Elected by members of the patrol.

Term: 6 months

**Reports To:** Senior Patrol Leader **Mentor:** Patrol Advisor

Description: The Patrol Leader is the elected leader of his patrol. He represents his patrol on the Patrol

Leader's Council.

Comments: The Patrol Leader may easily be the most important job in the troop. He has the closest

contact with the patrol members and is in the perfect position to help and guide them. The Patrol Leaders, along with the Senior Patrol Leader and Assistant Senior Patrol Leader, are the

primary members of the Patrol Leader's Council.

#### **QUALIFICATIONS**

Age: None Rank: Scout Experience: None

Attendance: Majority of meetings, outings, and a service project over the previous 6 months.

#### PERFORMANCE REQUIREMENTS

Training: You must attend the troop Junior Leader Training even if you have attended in the past.

Attendance: You are expected to attend the majority of all troop meetings and outings and a minimum of

one service project. You are expected to attend and participate in the Patrol Leader's Council

Meetings. If your attendance is low, your participation lacking, or you have three (3)

unexcused absences in a row, you may be removed from office.

Effort: You are expected to give this job your best effort, be a role model for your fellow scouts, and

represent your troop in the best light possible.

#### **GENRAL LEADERSHIP RESPONSIBILITIES**

Uniform: Set the example by wearing your uniform correctly. This means you will wear all of the parts of

the uniform, shirttail tucked in, and with all required badges in their correct locations.

Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in

everything you say and do.

Attendance: Set the example by being an active Scout. Be on time for meetings and activities. You should

contact your Assistant Patrol Leader if you are not going to be at a meeting or have to suddenly miss an outing. You need to make sure that your Assistant Patrol Leader is ready to assume

your responsibilities.

#### **SPECIFIC LEADERSHIP RESPONSIBILITIES**

Leads his patrol and knows what its members can do.

Keeps his patrol members informed.

Works well with the other leaders and supports the goals of the SPL and ASLPs.

Plans and steers patrol meetings.

Represents the patrol at the Patrol Leader's Council

Helps scouts advance.

Acts as the chief recruiter of new scouts.



### **Assistant Patrol Leader**

#### **GENERAL INFORMATION**

**Type:** One per patrol - Elected by members of the patrol.

Term: 6 months

Reports To: Patrol Leader

Mentor: Patrol Advisor

**Description:** The Assistant Patrol Leader is elected by the Scouts to represent them as the top junior leader

in the troop.

Comments: The Substituting for the Patrol Leader is only a part of the Assistant Patrol Leader's job. The

APL actively helps run the patrol.

#### **QUALIFICATIONS**

Age: None Rank: Scout Experience: None

Attendance: Majority of meetings, outings, and a service project over the previous 6 months.

#### PERFORMANCE REQUIREMENTS

**Training:** You should attend the troop Junior Leader Training even if you have attended in the past. **Attendance:** You are expected to attend the majority of all troop meetings and outings and a minimum of

one service project. You are expected to attend the Patrol Leader's Council meetings in the absence of your Patrol Leader. If your attendance is low, your participation lacking, or you

have three (3) unexcused absences in a row, you may be removed from office.

Effort: You are expected to give this job your best effort, be a role model for your fellow scouts, and

represent your troop in the best light possible.

#### **GENRAL LEADERSHIP RESPONSIBILITIES**

Uniform: Set the example by wearing your uniform correctly. This means you will wear all of the parts of

the uniform, shirttail tucked in, and with all required badges in their correct locations.

Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in

everything you say and do.

Attendance: Set the example by being an active Scout. Be on time for meetings and activities. You should

contact your Patrol Leader is you are not going to be at a meeting.

#### **SPECIFIC LEADERSHIP RESPONSIBILITIES**

Helps lead his patrol and learns what its members can do.

Helps the Patrol Leader keep his patrol members informed.

Works well with the Patrol Leader and helps the patrol members get ready for all troop activities.

Represents the patrol at the Patrol Leader's Council when the Patrol Leader cannot attend.

Lends a hand in running the patrol and building patrol spirit.



### **Bugler**

#### **GENERAL INFORMATION**

Type: Appointed by the Scoutmaster

Term: Discretionary

**Reports To:** Assistant Senior Patrol Leader

Mentor: ASM or committee member with musical experience

**Description:** The Troop Bugler plays for the troop at campouts and other appropriate functions. **Comments:** The Troop Bugler does not need to know how to play the bugle before elected, but must

demonstrate a true willingness to learn the calls and practice. He must master and

demonstrate 15 calls and serve a minimum of 3 months in order to qualify for the bugling merit badge. This position cannot be used to fulfill the leadership requirement for Eagle Scout.

#### **QUALIFICATIONS**

Age: None Rank: None Experience: None

Attendance: Majority of meetings, outings, and a service project over the previous 6 months.

#### PERFORMANCE REQUIREMENTS

Training: You must attend the troop Junior Leader Training even if you have attended in the past.

Attendance: You are expected to attend the majority of all troop meetings and outings and a minimum of

one service project. If your attendance is low, your participation lacking, or you have three (3)

unexcused absences in a row, you may be removed from office.

Effort: You are expected to give this job your best effort, be a role model for your fellow scouts, and

represent your troop in the best light possible.

#### **GENRAL LEADERSHIP RESPONSIBILITIES**

Uniform: Set the example by wearing your uniform correctly. This means you will wear all of the parts of

the uniform, shirttail tucked in, and with all required badges in their correct locations.

Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in

everything you say and do.

Attendance: Set the example by being an active Scout. Be on time for meetings and activities. You should

contact your Assistant Senior Patrol Leader if you are not going to be at a meeting.

#### **SPECIFIC LEADERSHIP RESPONSIBILITIES**

Learns to play the bugle and sound various calls.

Practices with the bugle on a regular basis.

Calls the troop to order on campouts.



## Chaplain's Aide

#### **GENERAL INFORMATION**

Type: Two - Elected by members of the troop

Term: 6 months

**Reports To:** Assistant Senior Patrol Leader

Mentor: Troop Chaplain

Description: The Chaplain's Aide works with the Troop Chaplain to meet the religious needs of scouts in the

troop. A Scout is Reverent. He also works to promote the religious awards program.

Comments: "Duty to God" is one of the core beliefs in Scouting. The Chaplain's Aide helps everyone in the

troop by preparing short religious observations on campouts and other functions. The Chaplain's Aide does not always lead the observation himself and can have other troop members help, but he should always provide advice for, assist with, and supervise the service.

#### **QUALIFICATIONS**

Age: None
Rank: First Class
Experience: None

Attendance: Majority of meetings, outings, and a service project over the previous 6 months.

#### PERFORMANCE REQUIREMENTS

Training: You must attend the troop Junior Leader Training even if you have attended in the past.

Attendance: You are expected to attend the majority of all troop meetings and outings and a minimum of

one service project. You are expected to attend the Patrol Leader's Council meetings. If your attendance is low, your participation lacking, or you have three (3) unexcused absences in a

row, you may be removed from office.

Effort: You are expected to give this job your best effort, be a role model for your fellow scouts, and

represent your troop in the best light possible.

#### **GENRAL LEADERSHIP RESPONSIBILITIES**

Uniform: Set the example by wearing your uniform correctly. This means you will wear all of the parts of

the uniform, shirttail tucked in, and with all required badges in their correct locations.

Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in

everything you say and do.

Attendance: Set the example by being an active Scout. Be on time for meetings and activities. You must

contact the Scoutmaster and/or leader in charge if you have to suddenly miss an outing. You also need to make sure that your fellow Chaplain's Aide or another qualified scouts is ready to

assume your responsibilities.

#### **SPECIFIC LEADERSHIP RESPONSIBILITIES**

Assists the Troop Chaplain with or leads religious services at troop activities. For example:

Closing prayer at weekly meetings

Scouts' Own Sunday services on campouts

Invocation and benediction at Courts of Honor

**Scout Sunday** 

Knowledgeable about the religious awards program and the religious emblems available.

Makes sure religious holidays are considered during troop program planning.



### **Troop Historian**

#### **GENERAL INFORMATION**

Type: One - Elected by members of the troop

Term: 6 months

**Reports To:** Assistant Senior Patrol Leader

**Mentor:** Troop Secretary

**Description:** The Troop Historian keeps a historical record or scrapbook of troop activities.

Comments: The true value of a good Historian does not show up until years later. The Historian provides

material for displays and presentations of current activities. Proper Historian's records can be used in troop calendar planning by listing pro and cons, challenges faced, and specific key details on major campouts. In addition, the work of the Historian provides a link to the past.

#### **QUALIFICATIONS**

Age: None
Rank: First Class
Experience: None

Attendance: Majority of meetings, outings, and a service project over the previous 6 months.

#### PERFORMANCE REQUIREMENTS

**Training:** You must attend the troop Junior Leader Training even if you have attended in the past.

Attendance: You are expected to attend the majority of all troop meetings and outings and a minimum of

one service project. You are expected to attend the Patrol Leader's Council meetings. If your attendance is low, your participation lacking, or you have three (3) unexcused absences in a

row, you may be removed from office.

Effort: You are expected to give this job your best effort, be a role model for your fellow scouts, and

represent your troop in the best light possible.

#### **GENRAL LEADERSHIP RESPONSIBILITIES**

**Uniform:** Set the example by wearing your uniform correctly. This means you will wear all of the parts of

the uniform, shirttail tucked in, and with all required badges in their correct locations.

Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in

everything you say and do.

Attendance: Set the example by being an active Scout. Be on time for meetings and activities. You should

contact your Assistant Senior Patrol Leader if you are not going to be at a meeting or have to suddenly miss an outing. You cannot report on events if you are not there or fail to make prior

arrangements with another responsible scout.

#### **SPECIFIC LEADERSHIP RESPONSIBILITIES**

Takes detailed notes on outings and activities during his tenure to generate a synopsis of the event for the Historian Scrapbook.

Takes or gathers pictures from the same to better document the event.

Collects stories or anecdotes from fellow scouts and leaders for the scrapbook.

Should have a good understanding of MS Word or a willingness to learn.



## **Troop Librarian**

#### **GENERAL INFORMATION**

Type: One - Elected by members of the troop

Term: 6 months

**Reports To:** Assistant Senior Patrol Leader

**Mentor:** Troop Secretary

**Description:** The Troop Librarian takes care of the troop literature.

Comments: The library contains books or historical value as well as current materials such as vintage and

contemporary handbooks, merit badge guides, and other scout-related documents. All together the troop library is a valuable resource worth a significant amount of money. The

Librarian manages this resource for the troop.

#### **QUALIFICATIONS**

Age: None
Rank: First Class
Experience: None

Attendance: Majority of meetings, outings, and a service project over the previous 6 months.

#### PERFORMANCE REQUIREMENTS

Training: You must attend the troop Junior Leader Training even if you have attended in the past.

Attendance: You are expected to attend the majority of all troop meetings and outings and a minimum of

one service project. You are expected to attend the Patrol Leader's Council meetings. If your attendance is low, your participation lacking, or you have three (3) unexcused absences in a

row, you may be removed from office.

Effort: You are expected to give this job your best effort, be a role model for your fellow scouts, and

represent your troop in the best light possible.

#### **GENRAL LEADERSHIP RESPONSIBILITIES**

Uniform: Set the example by wearing your uniform correctly. This means you will wear all of the parts of

the uniform, shirttail tucked in, and with all required badges in their correct locations.

Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in

everything you say and do.

Attendance: Set the example by being an active Scout. Be on time for meetings and activities.

#### **SPECIFIC LEADERSHIP RESPONSIBILITIES**

Inventories the library contents with the previous Librarian

Maintains the library.

Keeps records of books and pamphlets owned by the troop and adds new materials as they come in.

Maintains a system for checking materials out and ensuring they are returned.

Follows up on late returns.



### **Troop Quartermaster**

#### **GENERAL INFORMATION**

**Type:** Two - Elected by members of the troop

Term: 6 months

Reports To: Assistant Senior Patrol Leader

Mentor: Quartermaster Advisor

Description: The Troop Quartermaster keeps track of troop equipment, sees that it is in good working order,

secured properly, and informs the ASPL and/or Quartermaster Advisor of any discrepancies or

necessary repairs.

**Comments:** The Quartermaster does most of his work around campouts – arriving early and staying late.

There are times when the Quartermaster has to be available to check troop gear in and out for

other activities though, like patrol camping or Pack events.

#### **QUALIFICATIONS**

Age: None
Rank: First Class
Experience: None

Attendance: Majority of meetings, outings, and a service project over the previous 6 months.

#### PERFORMANCE REQUIREMENTS

**Training:** You <u>must</u> attend the troop Junior Leader Training even if you have attended in the past.

Attendance: You are expected to attend the majority of all troop meetings and outings and a minimum of

one service project. You are expected to attend the Patrol Leader's Council meetings. If your attendance is low, your participation lacking, or you have three (3) unexcused absences in a

row, you may be removed from office.

Effort: You are expected to give this job your best effort, be a role model for your fellow scouts, and

represent your troop in the best light possible.

#### **GENRAL LEADERSHIP RESPONSIBILITIES**

Uniform: Set the example by wearing your uniform correctly. This means you will wear all of the parts of

the uniform, shirttail tucked in, and with all required badges in their correct locations.

Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in

everything you say and do.

Attendance: Set the example by being an active Scout. Be on time for meetings and activities. You must

contact the Scoutmaster and/or leader in charge if you have to suddenly miss an outing. You also need to make sure that your fellow Quartermaster or an ASPL is ready to assume your

responsibilities.

#### **SPECIFIC LEADERSHIP RESPONSIBILITIES**

Inventories the troop equipment with the previous Quartermaster(s)

Keeps records of troop equipment, issues equipment, makes sure it is returned in good condition.

Verifies trailer gear and preloads/prepositions gear and materials for upcoming campouts.

Makes suggestions for new or replacement items.

Sets up the US, troop, and patrol flags for meetings and ceremonies and puts them away afterwards.



### **Troop Scribe**

#### **GENERAL INFORMATION**

**Type:** One - Elected by members of the troop.

**Term:** 6 months

**Reports To:** Assistant Senior Patrol Leader

**Mentor:** Troop Secretary

**Description:** The Scribe keeps the troop records. He records the activities and minutes of the Patrol

Leader's Council, helps develop the troop calendar and monitors it for changes, writes the correspondence for the troop, and may keep records of dues, advancement and scout

attendance at troop meetings.

Comments: To be a good scribe, you need to attend nearly all the troop and Patrol Leader's Council

meetings, be organized, and have good writing skills.

#### **QUALIFICATIONS**

Age: None
Rank: First Class
Experience: None

Attendance: Majority of meetings, outings, and a service project over the previous 6 months.

#### PERFORMANCE REQUIREMENTS

Training: You must attend the troop Junior Leader Training even if you have attended in the past.

Attendance: You are expected to attend the majority of all troop meetings and outings and a minimum of

one service project. You are expected to attend the Patrol Leader's Council meetings. If your attendance is low, your participation lacking, or you have three (3) unexcused absences in a

row, you may be removed from office.

Effort: You are expected to give this job your best effort, be a role model for your fellow scouts, and

represent your troop in the best light possible.

#### **GENRAL LEADERSHIP RESPONSIBILITIES**

Uniform: Set the example by wearing your uniform correctly. This means you will wear all of the parts of

the uniform, shirttail tucked in, and with all required badges in their correct locations.

Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in

everything you say and do.

Attendance: Set the example by being an active Scout. Be on time for meetings and activities. You should

contact your Assistant Senior Patrol Leader if you are not going to be at a meeting. You need to make sure that your ASPL is ready to assume your responsibilities. If you cannot make a meeting or miss a meeting, you must contact the ASPL and/or Troop Secretary to see if you

have any new assignments.

#### **SPECIFIC LEADERSHIP RESPONSIBILITIES**

Attends meetings and Patrol Leader's Councils recording minutes for the SPL.

Supervises patrol Scribes in taking attendance.

Generates troop correspondence for the Scoutmaster and Senior Patrol Leader signatures.

Should have a good understanding of MS Word or a willingness to learn.



### **Den Chief**

#### **GENERAL INFORMATION**

**Type:** Appointed by the Scoutmaster

Term: Up to 1 year
Reports To: Scoutmaster
Mentor: Den Chief Advisor

**Description:** The Den Chief works with Cub Scouts, Webelos Scouts, and Den Leaders in the Cub Scout Pack. **Comments:** The Den Chief provides a knowledge of games and scout skills that many Den Leaders lack. The

Den Chief is also the best recruiter for the troop. This function important because no troop can thrive without new members – and most new members come from Cub Scouting. He is

the "First Impression" these Cub Scouts will get of the troop as a whole.

#### **QUALIFICATIONS**

**Age:** 14 or older **Rank:** 1<sup>st</sup> Class

Experience: Previous service as SPL, ASPL, PL, or Troop Position. Must complete formal Den Chief training

prior to or during his tenure to receive leadership credit for rank.

Attendance: Majority of meetings, outings, and a service project over the previous 6 months.

#### PERFORMANCE REQUIREMENTS

Training: You must attend the troop Junior Leader Training even if you have attended in the past.

Attendance: You are expected to attend the majority of all troop meetings and outings and a minimum of

one service project as well as the majority of all pack meetings, outings, and events. You are expected to attend the Patrol Leader's Council meetings. If your attendance is low, your participation lacking, or you have three (3) unexcused absences in a row, you may be removed

from office.

**Effort:** You are expected to give this job your best effort, be a role model for your fellow scouts, and

represent your troop in the best light possible.

#### **GENRAL LEADERSHIP RESPONSIBILITIES**

Uniform: Set the example by wearing your uniform correctly. This means you will wear all of the parts of

the uniform, shirttail tucked in, and with all required badges in their correct locations.

Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in

everything you say and do.

Attendance: Set the example by being an active Scout. Be on time for meetings and activities. You must

contact the Cubmaster and/or Den Leader if you are not going to be at a meeting or have to suddenly miss an outing. You also need to do your best to ensure that a qualified replacement can be found to assume your responsibilities. You must fulfill the attendance requirements

for both troop and pack activities.

#### **SPECIFIC LEADERSHIP RESPONSIBILITIES**

Knows the purpose of Cub Scouting.

Assists with activities (songs, skits, cheers, stunts, etc.) in the den meetings and pack meetings.

Assists with Helps Cub Scouts advance through Cub Scout ranks.

Encourages Cub Scouts to join a Boy Scout troop upon graduation.

Meets with adult members of the den, pack, and troop as necessary.

Is a friend and role model to the boys in the den.



## **OA Representative**

#### **GENERAL INFORMATION**

**Type:** Appointed by the Scoutmaster

Term: Up to 1 year

**Reports To:** Assistant Senior Patrol Leader

**Mentor:** Scoutmaster

**Description:** An Order of the Arrow Troop Representative is a youth liaison serving between the local OA

chapter and his troop. In his troop, he serves as a communication link to the Arrowman and adult leaders and Scouts who are not presently members of the Order. He does this in a

manner that strengthens the mission of the lodge and purpose of the Order.

**Comments:** By setting a good example, he enhances the image of the Order as a service arm to his troop.

#### **QUALIFICATIONS**

Age: None

Rank: First Class and a member in good standing in the OA

Experience: None

Attendance: Majority of meetings, outings, and a service project over the previous 6 months and OA events.

#### PERFORMANCE REQUIREMENTS

**Training:** You must attend the troop Junior Leader Training even if you have attended in the past.

Attendance: You are expected to attend the majority of all troop meetings and outings and a minimum of

one service project as well as the majority of all OA functions and outings. You are expected to attend the Patrol Leader's Council meetings. If your attendance is low, your participation lacking, or you have three (3) unexcused absences in a row, you may be removed from office.

Effort: You are expected to give this job your best effort, be a role model for your fellow scouts, and

represent your troop in the best light possible.

#### **GENRAL LEADERSHIP RESPONSIBILITIES**

Uniform: Set the example by wearing your uniform correctly. This means you will wear all of the parts of

the uniform, shirttail tucked in, and with all required badges in their correct locations.

Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in

everything you say and do.

Attendance: Set the example by being an active Scout. Be on time for meetings and activities. You must

contact the Scoutmaster and/or leader in charge if you are not going to be at a meeting or have to suddenly miss an outing. You must fulfill the attendance requirements for both troop

and OA activities.

#### SPECIFIC LEADERSHIP RESPONSIBILITIES

Serves as a communication link between the lodge or chapter and the troop

Encourages year round and resident camping in the troop

Encourages older Scout participation in high adventure programs

Encourages Scouts to actively participate in community service projects

Encourages Arrowmen to assume leadership positions in the troop

Encourages Arrowmen in the troop to be active participants in the lodge and/or chapter activities and to seal their membership in the Order by becoming Brotherhood members

Sets a good example



### **Outdoor Ethics Guide**

#### **GENERAL INFORMATION**

**Type:** One - Appointed by the Scoutmaster

Term: 6 months

**Reports To:** Assistant Senior Patrol Leader

Mentor: Assistance Scoutmaster Leave No Trace Trainers or Master Educators

Description: (New for Jan 2016) The Outdoor Ethics Guide specializes in teaching Leave No Trace and Tread

Lightly principles and ensures that the troop follows the principles of LNT and Tread Lightly on

all outings such as camping and other outdoor activities. He should have a thorough

understanding of and commitment to Leave No Trace and Tread Lightly!

**Comments:** As an Outdoor Ethics Guide, you need to attend nearly all the troop and Patrol Leader's Council

meetings, be organized, and have good writing and presentation skills.

#### **QUALIFICATIONS**

Age: 14 years or older

Rank: First Class

Experience: Ideally, the candidate should have completed Leave No Trace training or Tread Lightly training

as well as earned both the Camping and Environmental Science merit badges.

Attendance: Majority of meetings, outings, and a service project over the previous 6 months.

#### PERFORMANCE REQUIREMENTS

**Training:** You <u>must</u> attend the troop Junior Leader Training even if you have attended in the past. If not

a graduate of LNT training already, the candidate must take and pass the online Leave No Trace Awareness Course soon after being elected and before giving your first lesson.

Attendance: You are expected to attend the majority of all troop meetings and outings and a minimum of

one service project. You are expected to attend the Patrol Leader's Council meetings. If your attendance is low, your participation lacking, or you have three (3) unexcused absences in a

row, you may be removed from office.

Effort: You are expected to give this job your best effort, be a role model for your fellow scouts, and

represent your troop in the best light possible.

#### **GENRAL LEADERSHIP RESPONSIBILITIES**

Uniform: Set the example by wearing your uniform correctly. This means you will wear all of the parts of

the uniform, shirttail tucked in, and with all required badges in their correct locations.

Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in

everything you say and do.

Attendance: Set the example by being an active Scout. Be on time for meetings and activities. You must

contact the Scoutmaster and/or leader in charge if you have to suddenly miss an outing. You also need to make sure that your fellow Quartermaster or an ASPL is ready to assume your

responsibilities.

#### **SPECIFIC LEADERSHIP RESPONSIBILITIES**

Helps minimize impact on the land by teaching members LNT principles and Improving scouts' outdoor ethics decision-making skills on campouts.

Participate in the troop campout and troop activity planning meetings to incorporate LNT principles. Strive to earn the Boy Scout Outdoor Ethics Award and help other scouts earn the Youth Outdoor Ethics Action Award

Works with the Leave No Trace Trainers to develop skills training programs.



## **Troop Guide**

#### **GENERAL INFORMATION**

Type: Appointed by the Scoutmaster

**Term:** Up to 1 year **Reports To:** Scoutmaster

Mentor: Scoutmaster / Patrol Advisor

**Description:** The Troop Guide works with news scouts. He helps them adjust to troop life and does his best

to make them feel welcome and comfortable in their new unit. Working with their Patrol

Advisor(s), he helps the scouts earn their First Class rank in their first year.

Comments: The first year as a Boy Scout is a critical time with new places, new people, new rules, and new

activities. The Troop Guide is a friend to the new scouts and makes their first year fun and

successful. This is a very important position and the troop can have several.

#### **QUALIFICATIONS**

Age: 14 or older Rank: Star

**Experience:** Previous service as SPL, ASPL, PL, or Troop Position

Attendance: Majority of meetings, outings, and a service project over the previous 6 months.

#### PERFORMANCE REQUIREMENTS

Training: You must attend the troop Junior Leader Training even if you have attended in the past.

Attendance: You are expected to attend the majority of all troop meetings and outings and a minimum of

one service project. You are expected to attend the Patrol Leader's Council meetings. If your attendance is low, your participation lacking, or you have three (3) unexcused absences in a

row, you may be removed from office.

Effort: You are expected to give this job your best effort, be a role model for your fellow scouts, and

represent your troop in the best light possible.

#### **GENRAL LEADERSHIP RESPONSIBILITIES**

Uniform: Set the example by wearing your uniform correctly. This means you will wear all of the parts of

the uniform, shirttail tucked in, and with all required badges in their correct locations.

Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in

everything you say and do.

Attendance: Set the example by being an active Scout. Be on time for meetings and activities. You must

contact the Scoutmaster, Patrol Advisor, and/or SPL if you are not going to be at a meeting or have to suddenly miss an outing. You also need to ensure a qualified scout will assume your responsibilities for the missed meeting or event and give them a pass-down of your plans.

#### **SPECIFIC LEADERSHIP RESPONSIBILITIES**

Introduces new scouts to troop operations.

Guides new scouts through early scouting troop activities.

Shields new scouts from any form of harassment or hazing by older scouts.

Reinforces basic scout skills and teaches more advanced skills.

Helps new scouts earn First Class rank in their first year in the troop.

Assists the new Patrol Leader learn and carry out his duties.

Attends Patrol Leader's Council with the new Patrol Leader at PLC meetings.

Counsels individual scouts on scouting challenges and keeps them motivated.



### **Troop Instructor**

#### **GENERAL INFORMATION**

**Type:** Appointed by the Scoutmaster

Term: Up to 1 year Reports To: Scoutmaster Mentor: Scoutmaster

**Description:** The Instructor teaches scouting skills.

Comments: The Instructor will work closely with both the Troop Guide and with the Assistant Scoutmaster

for new Scouts (Tenderfoot Guide). The Instructor does not have to be an expert, but should be able to teach the scoutcraft skills necessary for Tenderfoot, Second Class, and First Class

ranks. The troop can have more than one instructor.

#### **QUALIFICATIONS**

Age: 14 or older

Rank: Star Experience: None

Attendance: Majority of meetings, outings, and a service project over the previous 6 months.

#### PERFORMANCE REQUIREMENTS

Training: You must attend the troop Junior Leader Training even if you have attended in the past.

Attendance: You are expected to attend the majority of all troop meetings and outings and a minimum of

one service project. You are expected to attend the Patrol Leader's Council meetings. If your attendance is low, your participation lacking, or you have three (3) unexcused absences in a

row, you may be removed from office.

Effort: You are expected to give this job your best effort, be a role model for your fellow scouts, and

represent your troop in the best light possible.

#### **GENRAL LEADERSHIP RESPONSIBILITIES**

Uniform: Set the example by wearing your uniform correctly. This means you will wear all of the parts of

the uniform, shirttail tucked in, and with all required badges in their correct locations.

Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in

everything you say and do.

Attendance: Set the example by being an active Scout. Be on time for meetings and activities. You must

contact the Scoutmaster and/or leader in charge if you are not going to be at a meeting or have to suddenly miss an outing. You also need to make sure that an Assistant Senior Patrol

Leader or other qualified scout is ready to assume your responsibilities.

#### **SPECIFIC LEADERSHIP RESPONSIBILITIES**

Teaches basic scouting skills in troop and patrol settings.

Should be familiar with EDGE Method or willing to learn.

Coordinates pre-event training with Scoutmaster, Senior Patrol Leader, and their staff.



### **Junior Assistant Scoutmaster**

#### **GENERAL INFORMATION**

**Type:** Appointed by the Scoutmaster

Term: Up to 1 year Reports To: Scoutmaster Mentor: Scoutmaster

**Description:** The Junior Assistant Scoutmaster serves in the capacity of an Assistant Scoutmaster except

where legal age and maturity are required. He must be at least 16 years old and not yet 18.

He is appointed by the Scoutmaster because of his proven leadership ability.

**Comments:** In many cases the JASM has the same responsibilities as an adult Assistant Scoutmaster.

#### **QUALIFICATIONS**

Age: At least 16 years old

Rank: Eagle

**Experience:** Previous service as SPL, ASPL, PL, APL, or Troop Position

Attendance: Majority of meetings, outings, and a service project over the previous 6 months.

#### PERFORMANCE REQUIREMENTS

**Training:** You <u>must</u> attend the troop Junior Leader Training even if you have attended in the past. You

should set up a MyScouting.com account and take the online leadership courses available.

Attendance: You are expected to attend the majority of all troop meetings and outings and a minimum of

one service project. You should attend and observe the Patrol Leader's Council Meetings and, if requested by the Scoutmaster, attend the Troop Committee meetings. If your attendance is low, your participation lacking, or you have three (3) unexcused absences in a row, you may be

removed from office.

Effort: You are expected to give this job your best effort, be a role model for your fellow scouts, and

represent your troop in the best light possible.

#### **GENRAL LEADERSHIP RESPONSIBILITIES**

Uniform: Set the example by wearing your uniform correctly. This means you will wear all of the parts of

the uniform, shirttail tucked in, and with all required badges in their correct locations.

Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in

everything you say and do.

Attendance: Set the example by being an active Scout. Be on time for meetings and activities. You must

contact the Scoutmaster and/or leader in charge if you are not going to be at a meeting or have to suddenly miss an outing. You also need to make sure that a qualified person is ready

to assume your responsibilities.

#### **SPECIFIC LEADERSHIP RESPONSIBILITIES**

Functions as an Assistant Scoutmaster.

Performs duties as assigned by the Scoutmaster.

## Troop 16 Leadership Position Application

Your Name:		Age:
Current Rank:	Current Position:_	
Previous Positions:		<i>y</i>
Attendance over last 6 months: (g	et from Troop Scribe records)	Adult Initials:
List your first three choices:		/ / /
1st Choice	2nd Choice	3rd Choice
meeting the performance expectations & special back of this form as well, if necessary.  Scout's Agreement:	or these positions. I understand the du	activities that you're involved in, and how you plan on your position of responsibility job description. Use the
	son is making. I promise to support hi h encouragement at home. I realize ti	(date) im in attending training, troop meetings, hat once selected his presence is necessary
(signa		(date)



# SCOUT LEADERSHIP END-OF-TERM SELF-EVALUATION



Your	Name (Scout Leader):			Age:_		Date:		
Curre	ent Leadership Position:			Currer	nt Rank: _			
this t	ecomplishments During Term: Please list yerm. How have you given back to the Troer? How have you fulfilled the specific duts on facts and events to substantiate your	op? Hov ties of yo	v have you ur leadersh	helped othenip position?	ers? How Please	have you b be specific a	een a	
	nder-performance During Term: Please lis ific and concise. (Add extra sheets if neces	•	ortcomings	in your lead	ership du	uring this ter	m. Be	
	oring: "On my honor I will do my best" is you "did your best," please score yourself	_	_	•	t Oath. C	arefully asse	ssing how	
			Did Less Th	ian Best		Did My Best		
			1	2	3	4	5	
1	Attended all meetings, on time.							
2	Prepared for all meetings.							
3	<ul><li>Attended all activities, on time.</li><li>Prepared for all activities.</li></ul>							
	5 Acted as a responsible leader.							
6	Set a good example for other Scouts.							
7	Took leadership role seriously.							
8	Volunteered to help, without being aske							
9	Completed specific leadership requirem	nents.						
10	Overall Leadership Performance							
	radership Credit: To be completed at end- Adult Advisor. Was service creditable for i	•			eeting wi	th Senior Pa 	trol Leader	
Senior Patrol Leader Adult A		ult Advis	lvisor			Date		
E. Sig	gnatures: (After submission, review and di	iscussion	with Scout	master.)				
Scout	t Sco	Scoutmaster				 Date		

 $<sup>{\</sup>it *Requires specific justification to the Scoutmaster who will make the final determination.}$ 

### Troop 16 Leadership Investiture Ceremony

#### Senior Patrol Leader

The Scoutmaster directs the incoming Senior Patrol Leader to the Troop's flag pole and has him hold the flag.

Scoutmaster to the Troop: "Troop, Attention."

Scoutmaster to incumbent: "Give the Scout sign and repeat after me please: I, <u>state your name</u>, promise to do my best -- to be worthy of the office of Senior Patrol Leader -- for the sake of my fellow scouts and my troop -- and in the World Brotherhood of Scouting."

Scoutmaster to all: "Ready, two."

Scoutmaster to New SPL: "I congratulate you on being elected to this position. Realize the responsibility to which you have committed. Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do. You are now in charge of your troop. Lead them with a firm but gentle hand."

**Applause** 

Scoutmaster to New SPL: "Carry on," and hands him the remaining invesitures to supervise.

### Assistant Senior Patrol Leader(s)

The Senior Patrol Leaders directs his choice of assistants to the Troop's flag pole and has him/them hold the flag.

SPL to the Troop: "Troop, Attention."

SPL to incumbent(s): "Give the Scout sign and repeat after me please: I, <u>state your name</u>, promise to do my best -- to be worthy of the office of Assistant Senior Patrol Leader -- for the sake of my fellow scouts and my troop -- and in the World Brotherhood of Scouting."

SPL: "Ready, two."

SPL to his Assistants: "I congratulate you on being selected to this position and look forward to your assistance. Realize the responsibility to which you have committed. Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do. You now represent me in all your dealings with the troop and I trust your judgement. Your peers trust you. Be worthy of that trust."

**Applause** 

SPL to ASPLs: "Escort the Patrol Leaders to the front of the room."

#### Patrol Leaders

The Assistant Senior Patrol Leaders direct the incumbent Patrol Leaders to the Troop's flag pole and has them hold the flag.

ASPL to the Troop: "Troop, Attention."

SPL to incumbent(s): "Give the Scout sign and repeat after me please: I, <u>state your name</u>, promise to do my best -- to be worthy of the office of Patrol Leader -- for the sake of my fellow scouts and my patrol and troop -- and in the World Brotherhood of Scouting."

ASPL: "Ready, two."

SPL to New Patrol Leaders: "I congratulate all of you on being elected to this position. Realize the responsibility to which you have committed. Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do. You are now in charge of your patrols. Lead them with a firm but gentle hand. I welcome you to the Patrols Leader's Council."

**Applause** 

SPL: "You may be seated."

### Other Officers

The Assistant Senior Patrol Leaders direct the incumbent officers to the Troop's flag pole and has them hold the flag.

ASPL to the Troop: "Troop, Attention."

SPL to incumbent(s): "Give the Scout sign and repeat after me please: I, <u>state your name</u>, promise to do my best -- to be worthy of the office to which I was elected -- for the sake of my fellow scouts and my troop -- and in the World Brotherhood of Scouting."

ASPL: "Ready, two."

SPL to his officers: "I congratulate all of you on being elected to your positions. Realize the responsibility to which you have committed. Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do. I look forward to working with you for a successful season of scouting."

**Applause** 

SPL: "You may be seated."